

Adair Rural Fire Protection
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

June 13, 2023

The meeting was called to order at 7:30 p.m. by President Dick Green.

Those present were President, Dick Green, Vice-president Kendall Manthe, Fran Harris, Secretary/Treasurer and Mary Hardenbrook. Others present: Chuck Harris, Executive Director, Chief Aaron Harris, Fire Chief. Erin Scott was absent.

MINUTES - The minutes of May 9, 2023, regular meeting were and read by those present. Fran and Chuck Harris were not in attendance at that meeting and that needed to be referenced in the minutes. Mary Hardenbrook moved to add that Fran and Chuck Harris were not at the meeting, Kendal Manthe seconded, and the vote passed unanimously by those present. Kendall Manthe moved to approve the amended minutes, Mary Hardenbrook seconded, and the vote passed unanimously by those present.

The May 23, 2023 minutes of the Budget Committee Meeting were read by those present. Kendall Manthe moved to approve the minutes, Dick Green seconded, and the vote passed unanimously by those present.

FINANCIAL STATEMENT – The statement for June 13, 2023, was reviewed by those board members present. Kendall Manthe moved to accept the financial report and Mary Hardenbrook seconded. A vote was taken, and the vote passed unanimously by those present.

BILLS – Mary Hardenbrook presented the March 2023 bills. Kendall Manthe moved to pay the bills and Dick Green seconded. The bills were discussed and clarified. The vote to pay the bills was taken and passed with Dick Green, Mary Hardenbrook, and Kendall Manthe voting to pay ther bills and Fran Harris abstaining because of the conflict. Fran Harris will have to sign the checks as Erin Scott was absent.

CALENDAR ITEM – Fran Harris explained that she had to change the date of the Budget Hearing because she did not get the information back from the auditor in time to get it in the newspaper for June 13. It is now June 27, 2023 at 6:00 p.m.

Board meeting
June 13, 2023
Page 2

CORRESPONDENCE – Fran Harris got a letter from the county letting us know that they had taken back some of the interest money they has previously provided because they had over refunded the money.

COMMITTEE REPORTS – None.

UNFINISHED BUSINESS – A raise in salary was discussed for Chuck Harris. Fran provided information when requested. Mary Hardenbrook moved to increase his pay by \$150.00 per month. Kendall Manthe seconded the motion passed with Kendall Manthe, Mary Hardenbrook and Dick Green voting for and Fran Harris abstaining due to a conflict.

NEW BUSINESS – There was a discussion about credit cards and the credit limits. It was decided that no action needed to be taken at this time.

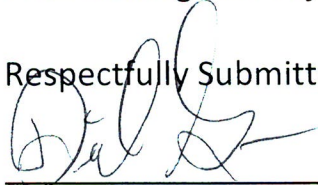
PUBLIC INPUT – None

DISTRICT ADMINISTRATOR’S REPORT Presented by Chuck Harris. Kendall Manthe moved to accept the report, Mary Hardenbrook seconded. The vote passed unanimously by those present. A copy is attached herein and by reference incorporated herein.

CHIEF’S REPORT – Was present by Chief Harris, a copy of the report is attached and by reference incorporated herein. Mary Hardenbrook moved to accept the report, Kendall Manthe seconded. and the motion passed unanimously by those present. A copy is attached herein and by reference incorporated herein.

The meeting was adjourned at 8:20 p.m.

Respectfully Submitted



Dick Green, President



Frances I. Harris, Secretary/Treasurer