

Adair Rural Fire Protection
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

March 14, 2023

The meeting was called to order at 7:30 p.m. by President Dick Green.

Those present were President, Dick Green, Vice-president Kendall Manthe, Fran Harris, Secretary/Treasurer; ~~by~~ Erin Scott and Mary Hardenbrook. Others present: Chuck Harris, Executive Director and Chief Aaron Harris, Fire Chief.

MINUTES - The minutes of February 14, 2023, regular meeting were presented by Fran Harris and read by those present. ~~Mary~~ Kendall Manthe moved to approve the minutes Erin Scott ~~Hardenbrook~~ seconded. A vote was taken, and the motion passed unanimously by those present.

FINANCIAL STATEMENT – The statement for March 14, 2023, was reviewed by the board present. Fran Harris explained that we are going to receive another \$9,757.34 from the HRT tax in March. Erin Scott moved to accept the financial statement; Kendall Manthe seconded. A vote was taken, and the vote passed unanimously by those present.

BILLS – Mary Hardenbrook presented the February 2023 bills. Kendall Manthe moved to pay the bills; and Fran Harris seconded. The vote to pay the bills was taken and passed with Dick Green, Mary Hardenbrook, Erin Scott and Kendall Manthe voting to pay ther bills and Fran Harris abstaining because of the conflict.

CALENDAR ITEM – Chief's job review. Kendall Manthe has concluded the review of the volunteers and his rating was positive and the conclude Chief Aaron Harris is doing a good job.

There was discussion of keeping a vehicle on Soap Creek at Chief Harris' houdse because of the time it takes to get to there from the main station. Erin Scott moved and Kendall Manthe seconded that the chief be allowed ^{a vehicle} at his residence when he is available to respond and that he put that verbiage in his new contract for approval for the next year. A vote was taken and approved unanimously by those present.

CORRESPONDENCE – Only the letter from Benton County which was discussed earlier.

Board meeting
March 14, 2023
Page 2

COMMITTEE REPORTS – None.

UNFINISHED BUSINESS – Policy 2023-03-01 Public Input was presented to the board. Kendall Manthe moved to approve the policy, Erin Scott seconded the motion and vote was taken and the motion passed unanimously by those present.

Erin Scott has agreed to update the Policy notebook.

NEW BUSINESS – Chief Aaron Harris asked to get permission to negotiate with Santiam Christian School regarding purchasing a piece of property from them for a training area. Dick Green moved to allow Chief Harris to negotiate with Santiam Christian Schools to see if we can purchase a piece of property from them for a training area. Kendall Manthe seconded the motion and it passed unanimously by those present.

PUBLIC INPUT – None


DISTRICT ADMINISTRATOR'S REPORT Presented by Chuck Harris. Kendall Manthe moved to accept the report, Mary Hardenbrook seconded. The vote passed unanimously by those present. A copy is attached herein and by reference incorporated herein.

CHIEF'S REPORT – Was present by Chief Harris, a copy of the report is attached and by reference incorporated herein. Erin Scott moved to accept the report, Kendall Manthe seconded, and the motion passed unanimously by those present.

The meeting was adjourned at 8:25 p.m.

Respectfully Submitted

Dick Green, President


Frances I. Harris, Secretary/Treasurer