

Adair Rural Fire Protection
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

November 14, 2023

The meeting was called to order at 7:30 p.m. by president, Dick Green.

Those present were President, Dick Green, Vice-president Erin Scott, Fran Harris, Secretary/Treasurer, Becky Merja and Mary Hardenbrook. Others present: Chuck Harris, Executive Director, Chief Aaron Harris, Fire Chief.

MINUTES - The minutes of October 11, 2023, regular meeting were read by those present. Becky Merja moved to approve the minutes, Mary Hardenbrook seconded, and the vote passed unanimously by those present with Fran Harris abstaining as she was not present at the meeting.

FINANCIAL STATEMENT – An oral financial statement of \$182,945.87 in the Building reserve, \$182,695.26 in the Equipment Reserve and \$57,083.97 plus an additional \$35,000 in the General Fund for the end of October. Erin Scott moved to accept the financial report, Mary Hardenbrook, seconded a vote was taken and the motion passed unanimously by those present.

BILLS – Mary Hardenbrook presented the October 2023 bills. Fran Harris moved to pay the bills and Erin Scott seconded. The bills were discussed. The vote to pay the bills was taken and passed with Dick Green, Mary Hardenbrook, Becky Merja and Erin Scott voting to pay the bills and Fran Harris abstaining because of the conflict.

CALENDAR ITEM – Insurance Review – Chief Aaron Harris will contact our insurance representative and ask him to be present at the next meeting to give a report.

CORRESPONDENCE – There was a letter from the County letting us know how much tax money they are going to levy for the District.

COMMITTEE REPORTS – None.

UNFINISHED BUSINESS – Chief Aaron Harris had previously provided each member with the proposed new contracting rules. Erin Scott moved to adopt the new rules, Mary Hardenbrook seconded the motion and the vote passed unanimously by those present. Fran will type the new resolution so it can be adopted at the next meeting.

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NEW BUSINESS – Becky Merja inquired about changing the time of the board meeting. It was discussed and will be taken up again at the next meeting.

Fran Harris presented Resolution 2023-11-01 Unforeseen Circumstances (Conflagration Funds received). Erin Scott moved to adopt Resolution 2023-11-01, Becky Merja seconded, and the vote passed unanimously by those present.

Fran Harris presented Resolution 2023-11-02 Unforeseen Circumstances (Grant from the Confederated Tribes) Becky Merja moved to adopt Resolution 2023-11-02, Mary Hardenbrook seconded, and the vote passed unanimously by those present.

Fran Harris mention that at the conference it was advised that no one should do fire department business on their personal phones or computers. Having the chief get a designated phone for department use was discussed. Chief Aaron Harris was directed to investigate the cost of getting a cell phone.

The department is getting new jackets and Chief Aaron Harris asked which board members would like one.

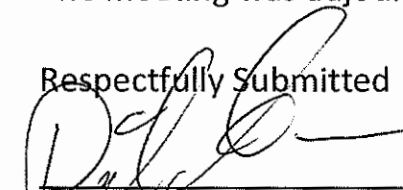
PUBLIC INPUT – None

DISTRICT ADMINISTRATOR'S REPORT Presented by Chuck Harris. Becky Merja moved to accept the report, Erin Scott seconded. The vote passed unanimously by those present. A copy is attached herein and by reference incorporated herein.

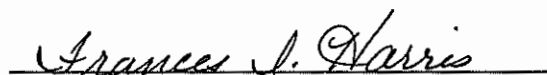
CHIEF'S REPORT – Was present by Chief Aaron Harris, a copy of the report is attached and by reference incorporated herein. Erin Scott moved to accept the report, Becky Merja seconded. and the motion passed unanimously by those present. A copy is attached herein and by reference incorporated herein.

The meeting was adjourned at 8:35 p.m.

Respectfully Submitted



Dick Green, President



Frances I. Harris, Secretary/Treasurer