

Adair Rural Fire Protection
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

February 11, 2025

The meeting was called to order at 6:30 p.m. by Vice-President Erin Scott.

Those present were President, Vice-President Erin Scott, Fran Harris, Secretary/Treasurer, Becky Merja and Mary Hardenbrook by telephone. Others present: Aaron Harris, Fire Chief, Mike Larkin, Staff Officer and Mark Hoffman.

MINUTES - The minutes of January 14, 2025, regular meeting were and read by those present. There were no changes,

FINANCIAL STATEMENT – The statement for February 12, 2025, was reviewed by those board members present.

BILLS – Fran Harris has talked to our attorney and there is no law saying that we cannot advance Mike Bowman the \$5,000.00 for the wages which he did not receive while out on the conflagration to California. Becky Merja moved to advance Mike Bowman the \$5,000.00 with him repaying the department from his pay from the fire when it is received, Eric Scott seconded the motion, and it passed unanimously by those present. Fran Harris will email the attorney to prepare the agreement, and Aaron Harris will hold the check until Mike signs the agreement.

Mary Hardenbrook has provided the bills to be presented for the January 2025 bills. Aaron Harris explained that check number 11365 should have come out of equipment reserve. He also clarified what the payment to PERS is for the month. Erin Scott moved to pay the bills with those changes, Becky Merja seconded, and the motion passed with Erin Scott, Becky Merja and Mary Hardenbrook voting for the motion and Fran Harris abstaining from the vote because of conflict.

CALENDAR ITEM – Chief's Annual Report. Aaron Harris presented his annual report. It was suggested that everyone take it home and review it and bring any questions to the next meeting.

The volunteer's year in review was presented by Mike Larkin. A copy is attached.

Open Board Positions – everyone whose term is ending has been provided a copy of the packet for running again,

CORRESPONDENCE – Social Security sent Chief Harris and email regarding their signing up for PERS. It seems since they are receiving PERS benefits, they have the choice of remaining in Social Security. Both Aaron Harris and Mike Larking would like to keep paying for Social Security. There is a resolution regarding their participation which Aaron Harris will provide at the next meeting.

COMMITTEE REPORTS – Becky Merja is working on it and has provided questionnaires to the volunteers.

UNFINISHED BUSINESS – The new grievance was presented as Resolution 2025-02-01. A couple of corrections were made and Fran Harris moved to adopt the resolution, Becky Merja seconded, and the vote passed unanimously by those present.

NEW BUSINESS – Beck Merja has given a check to reimburse the department for the cost they incurred when she was not able to go to the fire service conference. It was explained that people had missed the conference before and they were not asked to reimburse the board. The board does not have a policy regarding that, and the check was returned to her.

SDAO conference review will be presented next month.

Erin Scott was given to talk to Mark Yeager about the landfill and get back to the board with that conversation.

PUBLIC INPUT – None.

STAFF OFFICER'S REPORT – Mike Larkin presented his report, and it was read by those present. A copy is attached hereto and by reference made a part herein.

CHIEF'S REPORT – Chief Harris presented his reports for January 14, 2025, and February 11, 2025.

The meeting was adjourned at 7:52 p.m.
Respectfully Submitted

Frances I. Harris, Secretary/Treasurer