

Adair Rural Fire Protection
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

April 14, 2026

The meeting was called to order at 6:30 p.m. by Board Member Barbara Lower.

Those present were Becky Merja, Barbara Lower and Fran Harris, Secretary/Treasurer. Dick Green, President and Erin Scott, Vice-President were absent.

Staff present: Aaron Harris, Chief and Mike Larkin, Staff Officer

Others present: None

MINUTES - The minutes of March 10, 2026, regular meeting was and read by those present. No changes were made.

FINANCIAL STATEMENT – The statement for the April 2026, was reviewed by those board members present.

BILLS – Fran Harris presented the March 2026 bills. Fran Harris moved to pay the bills and Barbara Lower seconded. The motion passed unanimously by those present, Barbara Lower, Becky Merja and Fran Harris.

CALENDAR ITEM – Scheduling the Budget Meetings,

Budget Meeting – May 18, 2026 @ 7:00 p.m.

Budget Hearing – June 9, 2026 @ 7:00

Appropriation Meeting – June 29, 2026 @ 7:00 p.m.

The budget members for the current year are Elizabeth Patee, Mark Yeager, George Hacklelman and Matt Vogt.

All other calendar items were tabled for the next meeting.

CORRESPONDENCE – None

COMMITTEE REPORTS – None

UNFINISHED BUSINESS – Fran Harris explained what she has learned from US Bank. They have a secure site for governments called Single Point. It will cost \$10.00

per month, and we can run our bank statements, both sides, from the site. Becky moved to sign up for Single Point with US Bank, Barbara Lower Seconded and Becky Merja, Fran Harris and Barbara Lower voted for the motion. Barbara Lower questioned how many people could access this. DeWenda Katz, US Bank, was called and she indicated that we could have as many people as we want.

Fran Harris has talked to the local US Bank about updating the people who can sign onto the account. She was informed that they needed a copy of the minutes signed by an officer indicating who should be on the account. Becky Merja moved that Erin Scott be added as a signer and person who can access the bank account and that Mary Wright, who is no longer a board member, be removed. Becky Merja, Barbara Lower and Fran Harris voted for the motion, and it passed.

NEW BUSINESS – Pay raise for the staff.

7:17 p.m. Erin Scott was called and appeared by phone. Aaron Harris proposed they be awarded the additional cola amount plus receive an additional 1.9 percent raise and Mike Larkin a 1.78 percent raise. Becky Merja moved to approved those raised for the coming year and Erin Scott seconded the motion. Erin Scott, Becky Merja and Barbara Lower voted for the motion and Fran Harris abstained. The motion passed with those three votes.

7:23 p.m. Erin Scott left the meeting

PUBLIC INPUT – None.

STAFF OFFICER'S REPORT – Mike Larkin presented his report. A copy of his report is attached hereto and by reference made a part hereof.

CHIEF'S REPORT – Was presented by Chief Harris, a copy of the report is attached and by reference incorporated herein.

The meeting was adjourned at 7:35 p.m.

Respectfully Submitted



Frances I. Harris, Secretary/Treasurer