

Adair Rural Fire Protection
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

January 13, 2026

The meeting was called to order at 6:31 p.m. by President Dick Green.

Those present were President, Erin Scott, Becky Merja, Dick Green, Barbara Lower and Fran Harris, Secretary/Treasurer. Others present: Aaron Harris, Fire Chief and staff person, Mike Larkin.

MINUTES - The minutes of December 9, 2025, regular meeting was and read by those present.

FINANCIAL STATEMENT – The statement for January 13, 2026, was reviewed by those board members present.

BILLS – Fran Harris presented the December 2025 bills. Becky Merja moved to pay the bills and Erin Scott seconded. The motion passed unanimously by those present.

CALENDAR ITEM – The corrected yearly calendar was presented to each board member.

CORRESPONDENCE – None

COMMITTEE REPORTS – None

UNFINISHED BUSINESS – Revised Policy 97-07-01 – Credit Card Use Policy was presented to the board. Becky Merja moved to approve the revised policy, Dick Green seconded and the motion passed unanimously by those present. It will be posted for the required 20 days.

NEW BUSINESS – Becky Merja would like to see if we can do direct deposit for the salary for the employees. Fran will contact Tax and Wealth Management and see if that can be done by our payroll person.

PUBLIC INPUT – None.

STAFF OFFICER'S REPORT – Mike Larkin presented his report. A copy of his report is attached hereto and by reference made a part hereof.

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CHIEF'S REPORT – Was presented by Chief Harris, a copy of the report is attached and by reference incorporated herein.

The meeting was adjourned at 7:42 p.m.

Respectfully Submitted

Frances I. Harris, Secretary/Treasurer