

Adair Rural Fire Protection
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

September 12, 2023

The meeting was called to order at 7:35 p.m. by President, Dick Green.

Those present were President, Dick Green, Vice-president Erin Scott, Fran Harris, Secretary/Treasurer, Becky Merja and Mary Hardenbrook. Others present: Chuck Harris, Executive Director, Chief Aaron Harris, Fire Chief.

MINUTES - The minutes of August 8, 2023, regular meeting were and read by those present. Erin Scott moved to approve the minutes with minor grammar corrections, Becky Merja seconded, and the vote passed unanimously by those present.

FINANCIAL STATEMENT – The statement for September 12, 2023, was reviewed by those board members present. Mary Hardenbrook moved to accept the financial report, Becky Merja seconded a vote was taken and the motion passed unanimously by those present.

BILLS – Mary Hardenbrook presented the August 2023 bills. Erin Scott moved to pay the bills and Becky Merja seconded. The bills were discussed. The vote to pay the bills was taken and passed with Dick Green, Mary Hardenbrook, Becky Merja and Erin Scott voting to pay the bills and Fran Harris abstaining because of the conflict.

CALENDAR ITEM – Mutal Aid-Mutual Response agreements. That will be addressed in the chief's report.

CORRESPONDENCE – The agreement to hire Tax and Wealth Management to do the audit was presented. Erin Scott moved to sign the agreement, Fran Harris seconded and the vote was passed unanimously by those present.

COMMITTEE REPORTS – Chief's evaluation. It was discussed and concluded that Kendall Manthe had done it in March 2023, Becky Merja now has the forms and it will be done in 2024.

UNFINISHED BUSINESS – Erin Scott has the policy books and had questions. She was given permission to arrange them to be more user friendly.

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NEW BUSINESS – Chief Aaron Harris requested permission from the board to work at home football games at Oregon State University. He thought it was in his contract but he could not locate it. He assured the board that it would not interfere with the hours he gets paid for here. Erin Scott moved to allow him to work the games this fall, Becky Merja seconded and the vote passed with Dick Green, Mary Hardenbrook, Erin Scott and Becky Merja voting for the motion and Fran Harris abstaining because of the conflict.

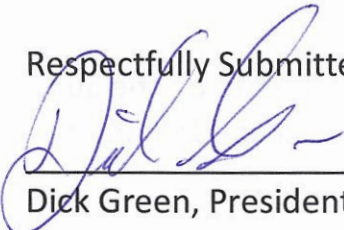
PUBLIC INPUT – None

DISTRICT ADMINISTRATOR'S REPORT Presented by Chuck Harris. Becky Merja moved to accept the report, Erin Scott seconded. The vote passed unanimously by those present. A copy is attached herein and by reference incorporated herein.

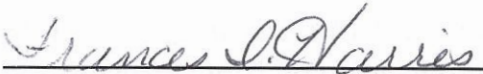
CHIEF'S REPORT – Was present by Chief Aaron Harris, a copy of the report is attached and by reference incorporated herein. The Mutual Aid Agreements are up to date with Albany, Polk County 1, and Linn-Benton, but Corvallis has not finished it yet. We will now be responding up to Old Fort Road for fires in Polk County, Independence and east to the Polk County Line. Erin Scott moved to accept the report, Mary Hardenbrook seconded. and the motion passed unanimously by those present. A copy is attached herein and by reference incorporated herein.

The meeting was adjourned at 8:30 p.m.

Respectfully Submitted



Dick Green, President



Frances I. Harris, Secretary/Treasurer