

Adair Rural Fire Protection  
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

January 10, 2023

The meeting was called to order at 7:30 p.m. by President Dick Green.

Those present were President, Dick Green, Vice-president Kendall Manthe, Fran Harris, Secretary/Treasurer; Erin Scott and Mary Hardenbrook. Others present: Chuck Harris, Executive Director and Chief Aaron Harris, Fire Chief.

**MINUTES** - The minutes of December 13, 2022, regular meeting were presented by Fran Harris and read by those present. Mary Hardenbrook moved to approve the minutes Erin Scott seconded. A vote was taken, and the motion passed unanimously by those present.

**FINANCIAL STATEMENT** – The statement for January 10, 2023, was reviewed by the board present. Kendall Manthe moved to accept the financial statement; Erin Scott seconded. A vote was taken, and the vote passed unanimously by those present.

**BILLS** – Mary Hardenbrook presented the December 2022 bills. Kendall Manthe moved to pay the bills; Erin Scott seconded. The vote to pay the bills was taken and passed unanimously by those present with Fran Harris abstaining because of a conflict.

**CALENDAR ITEM** – Insurance Review. Done

Chief's Job Review – Kendall Manthe volunteered to take care of that again.

**CORRESPONDENCE** – There was a letter from SDIS wanting us to agree to use our injury numbers to help set future rates. Erin Scott moved to agree to their proposal, Mary Hardenbrook seconded, and the vote passed unanimously by those present.

Fran Harris presented a letter and proposal from Tax and Wealth Management to do our payroll, deductions and tax reports in the future. They are getting quite difficult to manage. Discussion followed. Dick Green moved to hire Tax and Wealth Management to do our taxes, Mary Hardenbrook seconded, and the vote passed unanimously by those present.

Fran Harris presented the package received from the county for the election. Kendall Manthe informed the board that he is not going to run again.