

Adair Rural Fire Protection  
Board of Director's Hearing on Public Contracting Policy  
Adair Rural Fire Station Adair Village, Oregon

April 9, 2024

The joint meeting of the Adair Rural Fire Protection District Board of Directors and the Local Contract Review Board was called to order at 6:02 p.m. by Vice-President Erin Scott.

Those present were Vice-president Erin Scott, Fran Harris, Secretary/Treasurer, Becky Merja and Mary Hardenbrook. Others present: Chuck Harris, Executive Director and Chief Aaron Harris, Fire Chief.

Carrie Conley, attorney for the department was present by zoom.

She published all of the notices which were need for this hearing.

Public input was asked for and none was given.

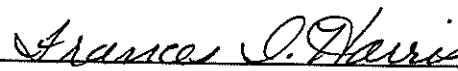
Becky Merja moved to adopt Policy 2024-04-01, Erin Scott seconded the motion and the vote was taken and passed unanimously by those present.

The hearing was adjourned at 6:10 p.m.

~~Carrie Conley brought these~~ 

Respectfully Submitted

  
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Erin Scott, Vice-President

  
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Frances I. Harris, Secretary/Treasurer

Adair Rural Fire Protection  
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

April 9, 2024

The meeting was called to order at 6:30 p.m. by Vice-President Erin Scott.

Those present were Vice-president Erin Scott, Fran Harris, Secretary/Treasurer, Becky Merja and Mary Hardenbrook. Others present: Chuck Harris, Executive Director and Chief Aaron Harris, Fire Chief.

Dick Green was not present.

**MINUTES** - The minutes of March 12, 2024, regular meeting were presented by Fran Harris. Becky Merja moved accept the minutes and Mary Hardenbrook seconded. A vote was taken, and the motion passed unanimously by those present.

**FINANCIAL STATEMENT** – The statement for April 9, 2024, was reviewed by the board members who were present. Erin Scott moved to accept the financial statement; Becky Merja seconded the motion. A vote was taken, and the vote passed unanimously by those present.

**BILLS** – Mary Hardenbrook presented the March 2024 bills. Fran Harris moved to pay the bills; and Becky Merja seconded. The vote to pay the bills was taken and passed with Mary Hardenbrook, Erin Scott and Becky Merja voting to pay the bills and Fran Harris abstaining because of the conflict.

**CALENDAR ITEM** – The Policy Binder was discussed. Erin Scott was given permission to keep working on that binder.

The budget meetings were scheduled:

Budget meeting – May 21, 2024 at 7:00 p.m.

Budget Hearing- June 11, 2024 at 7:30

Appropriation Meeting – June 25, 2024 at 6:30 p.m.

**CORRESPONDENCE** – SDAO sent a thank you letter for attending the conference and a certificate of membership.

**COMMITTEE REPORTS** – None.

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**UNFINISHED BUSINESS** – Fran Harris is still working with the US Bank on getting our banking problem solved. Signers on the account was discussed. The bank needed the legal names and their position.

Erin Scott moved to keep the signers as the presently are and Becky Merja seconded. A vote was taken and passed unanimously by those present.

They will be retained as follows:           Richard Arnold Green – President  
  Erin Dawn Scott – Vice-President  
  Frances Irene Harris Sec./Treas

Erin Scott is communicating with Philomath Fire regarding pay days.

The new Staff Officer position was discussed and reviewed.

**NEW BUSINESS** – None

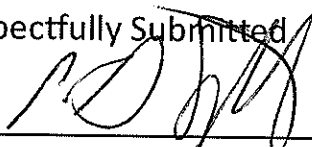
**PUBLIC INPUT** – None


**DISTRICT ADMINISTRATOR’S REPORT** Presented by Chuck Harris. Becky Merja 2024 moved to accept the report as is with the incorrect date of April 8, Erin Scott seconded. The vote passed unanimously by those present. A copy is attached herein and by reference incorporated herein.

**CHIEF’S REPORT** – Was present by Chief Harris, a copy of the report is attached and by reference incorporated herein. Becky Merja moved to accept the report, Erin Scott seconded, and the motion passed unanimously by those present.

The meeting was adjourned at 7:30 p.m.

Respectfully Submitted

  
\_\_\_\_\_  
Erin Scott, Vice-President

  
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Frances I. Harris, Secretary/Treasurer