

Adair Rural Fire Protection
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

September 10, 2024

The meeting was called to order at 6:30 p.m. by President Dick Green.

Those present were President, Dick Green, Vice-president, Erin Scott, Fran Harris, Secretary/Treasurer and Mary Hardenbrook. Others present: Chuck Harris and Charla Larkin.

August 13, 2024
MINUTES - The minutes of ~~August 10, 2024~~, regular meeting were and read by those present. Mary Hardenbrook moved to approve the minutes, Erin Scott seconded, and the vote passed unanimously by those present. *EH*

FINANCIAL STATEMENT – The statement for September ~~10~~, 2024, was reviewed by those board members present. Mary Hardenbrook moved to accept the financial report and Erin Scott seconded. A vote was taken, and the vote passed unanimously by those present.

BILLS – Mary Hardenbrook presented the August 2024 bills. Fran Harris moved to pay the bills and Erin Scott seconded. There was a discussion of the US Bank credit card bill for Dick Green's credit card which kept accruing fees. Dick Green moved to pay the bill so no more fees are being added. *EH* Fran Harris seconded and the vote passed with Dick Green, Fran Harris and Erin Scott voting for the motion and Mary Hardenbrook voting against the motion. The vote was taken all the bills and passed with Dick Green, Erin Scott, Mary Hardenbrook, voting to pay the bills and Fran Harris abstaining because of the conflict.

CALENDAR ITEM – Nothing this month

CORRESPONDENCE – There was a notice from Benton County stating there would be HERT funds paid out in September.

COMMITTEE REPORTS – Erin Scott has the policy books done.

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UNFINISHED BUSINESS –

Policy 02-11-01 Length of Board Meetings – Erin presented the revised policy. Fran Harris moved to adopt the policy and Dick Green seconded. The motion passed unanimously by those present. The policy will be posted for the required amount of time and brought up for approval at the next meeting.

The conference registrations have been taken care of.

We are still working with US Bank to get things figured out. We will check with Chase Bank to see what an account with them would be.

The Firefighter’s Association will be presenting a report every February to the board.

NEW BUSINESS – Charla Larkin will be helping with the US Bank and Quick Books setup.


PUBLIC INPUT – See third paragraph.

STAFF OFFICER’S REPORT – None (He is on a conflagration)


CHIEF’S REPORT – None (He is on a conflagration)

The meeting was adjourned at 7:05 p.m.

Respectfully Submitted



~~Dick Green, President~~
Erin Scott Vice President



Frances I. Harris, Secretary/Treasurer