

Adair Rural Fire Protection
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

May 13, 2024

The meeting was called to order at 6:30 p.m. by Vice-President Erin Scott.

Those present were President, Dick Green, Vice-president Erin Scott, Fran Harris, Secretary/Treasurer, Becky Merja and Mary Hardenbrook. Others present: Chuck Harris, Executive Director and Chief Aaron Harris, Fire Chief.

MINUTES – The minutes of April 9, 2024, public meeting was previously provided to each member. They were discussed Becky Merja moved accept the minutes and Mary Hardenbrook seconded. A vote was taken, and the motion passed unanimously by those present.

The minutes of April 9, 2024, regular meeting was previously provided to each member. They were discussed Becky Merja moved accept the minutes and Mary Hardenbrook seconded. A vote was taken, and the motion passed unanimously by those present.

FINANCIAL STATEMENT – The statement for May 13, 2024, was reviewed by the board members who were present. Erin Scott moved to accept the financial statement; Mary Hardenbrook seconded the motion. A vote was taken, and the vote passed unanimously by those present.

BILLS – Mary Hardenbrook presented the April 2024 bills. Becky Merja moved to pay the bills; and Erin Scott seconded. The vote to pay the bills was taken and passed with Dick Green, Mary Hardenbrook, Erin Scott and Becky Merja voting to pay the bills and Fran Harris abstaining because of the conflict.

CALENDAR ITEM – It was decided to change discuss the chief's contract and add that item to the calendar in April

CORRESPONDENCE – There was a letter regarding the county funds. Erin Scott will contact them and see what it is all about.

COMMITTEE REPORTS – None.

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UNFINISHED BUSINESS – The chief's contract was discussed. The pros and cons of having one or three year contract were discussed. Erin Scott moved that we give the chief a three year contract with Federal COLA increase and merit increases if the board finds that appropriate. Becky Merja seconded. The vote to was taken and passed with Dick Green, Mary Hardenbrook, Erin Scott and Becky Merja voting to pay the bills and Fran Harris abstaining because of the conflict.

The following budget committee members have been notified of the meeting: Mark Yeager, Cliff Adams, Adam Hill, Barb Lower and Charla Larkin.

Chief Aaron Harris asked if the new position of Staff Officer would be a one or three year contract. That was discussed and the consensus was that the first contract would be for one year to see if there were any changes we would like to make. Then if the position is working as it will be a two year contract and then three years to coincide with the chief's contract. Erin Scott made a motion for that, Becky Merja seconded the motion and it passed unanimously by those present.

The bank account is still in limbo. Erin Scott will check with Philomath to see who their representative at US Bank is.

Erin Scott is still working on the policy binder. She also gave a report on the kinds of things that can be automatic payments.

NEW BUSINESS – None

PUBLIC INPUT – None

DISTRICT ADMINISTRATOR'S REPORT Presented by Chuck Harris. Becky Merja, Dick Green seconded. The vote passed unanimously by those present. A copy is attached herein and by reference incorporated herein.

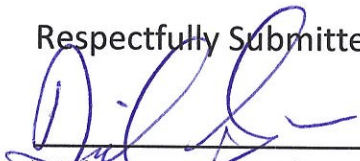
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CHIEF'S REPORT – Was present by Chief Harris, a copy of the report is attached and by reference incorporated herein. Becky Merja moved to accept the report, Erin Scott seconded, and the motion passed unanimously by those present.

There was discussion of getting another government pool account for this grant money when we get it since it would help with the record keeping that needs to be done.

The meeting was adjourned at 7:30 p.m.

Respectfully Submitted



Dick Green President



Frances I. Harris, Secretary/Treasurer